

# MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on :09/09/2009

Starting at: 19:30

Location: Milborne St Andrew Village Hall

Present: In the Chair: Cllr Simon Curtis Cllr Marion Regan  
Cllr Gill Harvey Cllr Tom Palmer  
Cllr David Andrews

Also: Mr M Cox (District Councillor)

In attendance: Mr Colin Fletcher (Parish Clerk)

**191** **Apologies:** Cllr Paul Morgan  
Mrs H Cox (County Councillor)  
Mrs D Jones (District Councillor)

**192** **Declarations of Interest:**  
Cllr Regan declared an interest in matters relating to the Village Hall.

**193** **Minutes:**  
Cllr Andrews pointed out that he had not attended the last meeting and, with this amendment made, the minutes of the previous meeting were accepted as a true and correct record and were signed by the Chairman.

**194** **Matters Arising:**

- 194.1 Arising from minute 185.9 - Cllr Harvey said that she will not be able to attend the new Councillors' course.
- 194.2 Arising from minute 185.10 - the Clerk is to obtain details of the "Planning Matters" session and pass them to Cllr Andrews.
- 194.3 Arising from minute 186.1.2 - All Councillors will prepare a list of potholes and other highway problems in the village and pass the lists to the Clerk who will pass details to Dorset County Council Highways. Concern was also expressed about standing water in The Causeway.
- 194.4 Arising from minute 186.3.2 - Councillors are to give consideration to ways in which local people who have made major contributions to the community could be given recognition. The Clerk is to look into any financial implications. This to appear as an agenda item for the next meeting.
- 194.5 Arising from minute 186.5.2 - the Clerk is to write to the Sports Club pointing out that they should seek the Council's approval before allowing tents or caravans to use the playing field area.
- 194.6 Arising from minute 187.3 - Cllr Curtis has spoken with Mr D Akerly at Dorset County Council who will be looking at the bridleway at the side of the sports field. He asked that the Parish Council write to the land owner and point out his responsibility. It was agreed that the condition of the bridleway has improved recently.
- 194.6 Arising from minute 190.1 - the Clerk is to obtain further information on Quality Council status. It was agreed that the Parish Council is not in a position currently to achieve this status but the guidelines provided may be useful in improving performance.

**195** **Correspondence:**

- 195.1 Letter regarding the Dorset Waste Forum was passed to Cllr Regan.
- 195.2 Email from Helen Cardell at Dorset County Council Highways regarding Speed Indicator Devices following the Clerk's email to her - she reiterates the problems caused by solar and wind power but points out that the cost of replacing this with mains electricity would be substantial, also the on-going cost for running the SIDs and extent of the replacement work - Dorset County Council does not have the resources at this time for changes to be made. See minute 197.2 below for action.
- 195.3 The Clerk had written to the Environment Agency asking for a statement on the current flooding situation in the village - a response is awaited.
- 195.4 Homewatch newsletter from Blandford Rural South Police - indicating two instances of crime in the village during August.

**Action**

Clerk

All Clerk

Clerk

Clerk

Clerk

MR

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195.5	Email from Richard Locke (Village Hall Committee) - requesting a meeting with representatives of the Parish Council to discuss how to move forward with regard to the North Dorset District Council liveability Grant of £46,000 for the MUGA. Cllr Regan will co-ordinate this matter.	MR
195.6	Letter and email received from North Dorset District Council Democratic Services requesting update on Councillor information. The Clerk asked all Councillors to restate their declaration of interests and issued the necessary forms.	All
<b>196</b>	<b>Reports/Discussion</b>	
196.1	<b>Environment &amp; Transport</b>	
196.1.1	Bus Service - concern was expressed at the lack of an adequate evening service. The Clerk is to write to the operators telling them of the Council's concern.	Clerk
196.1.2	Milestone - the Clerk reported that the milestone on Blandford Hill had been re-erected.	
196.1.3	Flood Fayre - the notice provided by Cllr Andrews is to be placed on the main noticeboard - the event will take place on 1 <sup>st</sup> October 2009.	Clerk
196.1.4	Bins - one dog bin has been relocated from Coles Lane to join the existing bin near the church. The Clerk is to enquire whether the existing bin at the church can be repaired. The relocation of two other bins has been referred to Dorset County Council Highways by North Dorset District Council. Cllr Andrews mentioned that the bin currently situated at the top of Blandford Hill and which is hopefully going to be moved closer to the village centre is broken.	Clerk
196.2	<b>Education &amp; Training</b>	
196.2.1	Cllr Harvey mentioned the "Drive 55" courses which will be available to those over 55 who want to brush up on their driving skills. She will arrange for this to be included in The Reporter.	JH
196.2.2	Cllr Curtis said that the new head mistress at the local school is settling in well and is keen to maintain links with the Parish Council. The Clerk was asked to send minutes of each Parish Council meeting to Helen (Secretary). Cllr Regan said that there is a good School Council and they are keen for the Parish Council to be represented at the next governors' meeting.	
196.3	<b>Volunteers &amp; Community</b>	
	Nothing was reported.	
196.4	<b>Business &amp; Employers</b>	
196.4.1	Cllr Curtis reported that he had attended the local pub on the day of re-opening. Some 300 others also went!	
196.5	<b>Sport &amp; Recreation</b>	
196.5.1	Access - Cllr Curtis presented three quotations for the work to entrance gates and attendant works at the sports field entrance. After discussion, it was agreed to proceed with the local company T K Fabrications - their cost will be £1,550.00 plus VAT - they will produce a bespoke product. The cost for a suitable lock and keys for the new gate - a quotation has been received to include six keys at £108.00 - Cllr Curtis will obtain further quotes. Suitable signage will also be required.	SC SC
196.5.2	Seeding of the rear area of the site has not been carried out. Seeding would need to be carried out within the next six weeks. The Council will consider at the next meeting whether to waive the annual rent in lieu of seeding as was previously suggested. The de-stoning work continues - thanks were recorded to Brian Cullum for his help with this.	
196.5.3	Container - the siting has been agreed and the container now needs to be moved into position. Works can then be carried out by the Sports Club in accordance with the screening plan.	

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- 196.5.4 Training area - this has now been levelled and seeded. Thanks were recorded to Steven Stickland for his time and to the Duchy of Cornwall for providing the necessary topsoil at no cost.
- 196.6 **Business Plan**  
Nothing to report.
- 197** **Open Half Hour**
- 197.1 Signpost Housing Association has cleared the footpath from Crown House to Stileham Bank.
- 197.2 There was considerable discussion on the Speed Indicator Devices and concerns as to the effectiveness of the solar power system as the winter months approach. See minute 195.2 above. The Clerk is to write to Highways again to underline the concerns and ask them to reconsider. Clerk
- 197.3 The footpath link that is blocked between St Andrews View was mentioned. The Clerk is to look at the original planning application for the estate to check how the link was shown. Clerk
- 198** **Finance**
- 198.1 Two payments were agreed and cheques signed  
£102.73 to Milborne St Andrew Village Hall - venue hire  
£750.00 to Milborne St Andrew Parochial Church Council - see 198.2.1 below.
- 198.2 **Grant Administration**
- 198.2.1 Application from the Parochial Church Council for £750.00 toward the cost of church yard maintenance. Proposed Cllr Harvey, seconded Cllr Palmer - agreed.
- 198.2.2 Application from the Village Hall for £900.00 toward the cost of grass cutting and general maintenance /replacement of children's play equipment - the Clerk is to contact the applicant for further information and the application will be considered at the next meeting. Clerk
- 199** **Planning**
- 199.1 Goulds Farm - the Clerk is to investigate whether permission has been given for demolition to go ahead. Concern has been expressed over the amount of rubbish that has been left on the site and the visual impact of the site on the surrounding area. The Clerk is to contact North Dorset District Council Planning and Environmental Health Officers with these concerns. Clerk  
The Clerk is also to check on the status of the most recent application and report to the next meeting. Clerk
- 200** **Matters of Interest and/or for Information**
- 200.1 The Clerk is continuing with the Risk Assessment and will report to the next meeting. Clerk
- 200.2 The Clerk advised that the Parish Council Standing Orders and Financial Regulations have not been reviewed for some years and will distribute copies to all Councillors for consideration and discussion at the next meeting. Clerk  
All

The meeting closed at 21:25

### **Date and Time of Next Meeting**

The next meeting will be on Wednesday 28<sup>th</sup> October 2009 at 7.30pm at the Village Hall.