

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting March 8th 2023 at 29 Huntley Down

1. **Present:** Sarah, Ed, Rich, Dave, Amy, Susan, Linsey, Sandie, Ian
2. **Apologies for absence:** Eric, Linda, Gren, Alison,
Susan has volunteered to join the committee. We spoke about the roles of the committee and agreed it would be lovely to welcome her to join us.
3. Minutes of the previous meeting were approved.
4. **Matters arising and action points:**
 - MUGA - Ian will resend the details to Ed. Amy suggested that as it's proving a problem to get the brackets, maybe we could get some made. Amy and Ian will liaise and look at a solution. **ACTION - AMY & IAN**
 - MUGA lights - still ongoing. **ACTION - IAN & GREN**
 - Toilet doors. Ian has a lock and handle. Steve will fit on Saturday. **ACTION - IAN & STEVE**
 - Sliding door - same
 - Remote for screen will be sorted in the next week or so. **ACTION - IAN**
 - Men's Shed. Still ongoing. Rich and Ed will take forward with a working group once Ladybirds go.
 - CCTV Ian is still working on it. Ed asked if Ian would show a couple of people how it works. **ACTION - IAN**
 - PA - Ian would like to get it so that it's easier for people to use. Linsey said Steve would be happy to help if needed. **ACTION - IAN**
 - TV - Euronics in Stur Newton gave us a good deal. TV is now set up, just needs a few tweaks before it's ready to go.
 - Flat roof. In quite a mess. Will need replacing with EPDM. All materials obtained, waiting for better weather to be able to complete. **ACTION - RICH & STEVE**
 - Amy suggested that in future we make sure we let everyone know if plans change so that things don't get done by two people
 - Pétanque - PC very enthusiastic about plans. Ed has put plans in to Dorset Council and asked them to fast track it which they agreed to but we haven't heard any more from them. The car park contractors have told us they have a delay so the work won't start for a few days after the 20th
 - Mullett Tree. Ceremony at 1pm on Saturday. Linsey and Rich will lead.
 - Village Quiz - 19 teams - a great success. In future, limit to 18 teams for more space. Make a regular event. Spring and Autumn. Linsey and Steve are happy to do another.
 - Give as you live. Ed has looked into it and he doesn't think it's worth us doing.
 - TV - we'd need a licence to watch live TV iplayer. We could fit a satellite dish so people can watch live TV. Ed doesn't think it's worth us getting a licence at the moment, if the demand is there we'll think again.
 - Wine from the pub - Sandie will liaise in the future.
 - Solar panels - some problems with the electrics resulting in a hole being dug in the road but is resolved now. System is now ready to go waiting for the sub-contractor to connect the electrics.
 - Car park - Ed will contact Causeway residents to notify them of works. **ACTION - ED**

- Coronation meeting - we have a small sub committee
- Lectern - Rich has found.

5. **Correspondence and communication:** Kas has resigned from the committee but will remain as a Friend

6. **Finance:**

- Treasurer's report - Expenditure £941.85 Hall maintenance = roofing materials. CIO migration paid and all done. Tree & plaque for Mike Mullet exceeded the £150 we were given so we have paid the excess. Some hire fees are outstanding but Ed will chase. Finances in good order.
- Paying Kelly; currently paying £11.40 p/h Sarah suggests we increase her payment to £12.50 p/h but cut her hours from 32 hours per month. Sandie will clarify. **ACTION - SANDIE**
- Bill received from the Reporter. We pay for a full page to advertise community events. £175 per year. All agreed we should continue.
- booking form - Ed has reviewed and rationalised, telling people what they're getting for their money. All agreed to changes.
Ian's telephone number is incorrect. Ed will change it. **ACTION - ED**

7. **Management:**

- Annual Report - approved by all.
- S106 - Linsey is meeting with Marie Chappell on Saturday to discuss the play park.
- quiz - to be discussed at May's meeting

8. **Maintenance:**

- Internal - gas boiler service - Sarah will check details. **ACTION - SARAH**
- Noise from committee room - Sandie will talk to craft group. **ACTION - SANDIE**
- External – Clean-up Day and tree dedication 1pm; weather forecast is not good. We have a list of jobs.
- Play park inspection. Medium risk items are waiting for grant money: basket swings, swings & baby swings; these need replacing. We don't have the funds to replace. Ian will take down the dangerous swings. Ed will talk to Wayne about funding. If not we'll need to fundraise. **ACTION - IAN & ED**
- Moles - the field needs rolling. Sandie will talk to Alison. **ACTION - SANDIE**

9. **Forthcoming events**

- Film 24th March - Linsey will do door. Sandie Bar. 21st April - Elvis.
- Artsreach - Linsey will contact the band to see what they need.
- Coronation - meeting was held and a sub committee set up. Need volunteers for the bar, will sort at the next meeting.

10. **AOB:**

- Side gate spring needs replacing. Ian has ordered and will do. **ACTION - IAN**
- Car park. Lights need removing. **ACTION - IAN & GREN**
- Bench and shelter position? In line with hedge.
Car park bollards will be removed giving bigger access.
Bike rack by side of hall.

11. Meeting closed 10.10pm

12. Next meeting - AGM 26th April

13. 24th May - Linsey's

Milborne St Andrew Village Hall - Accounts 2023

February			
This month			
Balances at end of last month		Income	
Santander	£ 16,398.00	Rent	£ 234.00
Petty cash	£ 65.09	Films, etc	£ 129.90
TOTAL at end of last month	£ 16,463.09	Fund raising	£ 247.88
		Bar	£ 439.73
		Donations	-£195.90
		Grants	£ 2,450.00
			£ 3,305.61
Balance at bank (end of last month)	£ 16,398.00	Expenditure	
Deposits this month	£ 3,251.09	Utilities	£ 21.72
Payments this month	£ 4,860.42	Insurance	£ -
TOTAL Santander	£ 14,788.67	Misc licences	£ -
add Petty cash	£ 65.09	IT costs	£ -
Grand TOTAL this month	£ 14,853.76	Sundries	£ 850.00
		Cleaning	£ 413.52
		Hall Maintenance	£ 941.85
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital spend	£ 2,410.09
		Film costs	£ 16.99
		Bar	£ 222.25
		Fund raising	£ 38.52
			£ 4,914.94
Difference (Income - Expenses)	-£1,609.33	Difference	-£1,609.33
This year so far			
Balances (end of 2022)		Income	
Santander	£ 14,633.74	Rent	£ 3,244.01
Petty cash	£ 77.09	Films, etc	£ 129.90
TOTAL at start of this year	£ 14,710.83	Fund raising	£ 469.36
		Bar	£ 439.73
		Donations	-£195.90
		Grants	£ 2,450.00
			£ 6,537.10
Balance at bank (end of December 2022)		Expenditure	
Santander at end of 2022	£ 14,633.74	Utilities	£ 43.44
Deposits this year	£ 6,432.17	Insurance	£ -
Payments this year	£ 6,277.24	Misc licences	£ 20.00
Current balance at Santander	£ 14,788.67	IT costs	£ -
Petty cash	£ 65.09	Sundries	£ 850.00
CURRENT GRAND TOTAL	£ 14,853.76	Cleaning	£ 824.03
		Hall Maintenance	£ 989.45
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital	£ 3,327.08
		Film costs	£ 16.99
		Bar	£ 222.25
		Fund raising	£ 100.93
			£ 6,394.17
Difference (Income - Expenses)	£ 142.93	Difference	£ 142.93
Commentary			
Sundries - Solicitor fee for CIO Migration work.			
Donations - Purchase of Remembrance Tree + Plaque re Mike Mullet. Donation of £156.23 in Mar 2022			
Capital: NL grant = £2,450. TV + Sound £1,800, Trolley + misc £620 TOTAL spend = £2,420.			
Rent: 2 cheques received, not yet processed by bank.			
Hall Maintenance: Purchase of materials for roof repair.			