

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting

April 26th 2023 at The Village Hall

Present: Eric Crichton (to open) Ed Frost, Linda Wright, Linsey O'Neil, Rich Hawker, Dave Andrews, Sandie Sach, Gren Davis & Amy Stephens

Apologies: Susan Poet

Eric Crichton (president) opened the meeting following the AGM. He asked for any nominations for the role as chairman. Linsey O'Neill had agreed to stand; this was proposed by Dave Andrews and seconded by Sandie Sach and passed unanimously.

Eric then left the meeting.

Linsey confirmed that all were willing to remain in their current roles. All agreed but Ian will need to be asked if he is willing to continue as vice chairman.

A new bookings secretary will be needed – Alison has agreed to help for the time being. Please think about this for the next meeting.

Minutes of the previous meeting 8th March 2023 were approved.

1.MATTERS ARISING

- **MUGA** – all done.
- **MUGA lights**. On going - for autumn? *ACTION IAN & GREN.*
- **Toilet doors** – all done
- **Sliding door** – all done
- **Screen switch** – it had been agreed to lower this. Gren will do it. *ACTION GREN*
- **PA** – on going.
- **CCTV** – although this seems to be working correctly it can still not be accessed remotely. A meeting with Ian is required. *ACTION IAN*
- **AV/TV** – all up and running. The players have used it for their rehearsals. Ed has applied for a TV license. *ACTION ED*
- **Flat roof** – thanks to Rich & Steve O'Neill for their hard work in mending the roof.

2.CORRESPONDENCE - none

3.FINANCE

The solar panels have been paid for from grant money. We have £15,000 in uncommitted funds.

Players Panto – they would like to donate £100.00 from the profit for the bar.

Wages – Kelly's wages have been increased. Amy asked if we knew when Kelly is scheduled to clean the hall. After some discussion it was agreed that Sandie will contact her and sort out some schedule of work. *ACTION SANDIE*

4.CAR PARK EXTENSION

The Dorset Council Tree Officer had asked to visit the Village Hall to look at the site of the proposed Car Park extension. She described her concerns that two mature birch trees, adjacent to the proposed extension, would, most likely, be adversely affected by the proposed works and recommended a different approach whereby there would be no excavation of the soil (and tree roots) in preparing a suitable surface.

She stated that, legally, we could go ahead, as planned, since planning permission was already granted but, to the detriment of the trees.

She suggested an alternative approach to create a suitable surface on top of the ground that would not disturb the trees' roots. Further investigation revealed that this would create a raised surface at a much-increased cost. Such an approach would be impractical in providing significant additional parking as well as being unjustifiably expensive.

After much discussion, also considering some sort of matting, Ed recommended that we should abandon the project. He therefore proposed a formal abandon, this was seconded by Rich and all agreed. Ed was thanked for all his hard work.

S106 – Ed suggested that we apply for a table tennis table (concrete) to be placed in the field. He will contact the PC. Any other ideas? *ACTION ED*

EV point – this could still go ahead as it is possible to have it fitted for free. It was agreed. *ACTION ED*

5.MAINTENANCE

Internal: gas boiler has been serviced.

External:

- Solar panels – these are working.

- Petanque – work on this will start 11th May. Ed had contacted the English Petanque Association and there are two local branches in Bournemouth & Poole who are willing to come and teach. The PC is going to buy the boules.
- Moles – the field will be rolled to try and even out the ridges.
- Swings – new basket swing up. The other swings are awaiting installation. Gren said that he will do it. *ACTION GREN*

6.FORTHCOMING EVENTS

- Films – “The Lost King” 19th May, A Man Called Otto” 16th June
- Quiz – Linsey suggested another quiz in the autumn – decided 14th October. Ed will get the winning team’s name on the shield. *ACTION ED*
- King’s Coronation – Rich reported that all arrangements are going well. Sandie will stock the bar. *ACTION SANDIE*
- Players – they will be doing 2 one act plays in July
- Linsey would like to bring her production to the hall in November.

7.AOB

- Outdoor equipment – the PC have offered £100.00 to purchase outdoor equipment for use. Sandie will send a list via WhatsApp, please add to it with ideas. *ACTION ALL*
- Milton Abbas Fair – Sandie had previously emailed the committee about helping at the fair doing the car park. It was agreed in principle Sandie will find out the details. *ACTION SANDIE*
- Key safe – it was suggested that we have a key safe – code could be changed regularly *ACTION AMY*
- Friends of Village Hall - .Linsey will contact them to introduce herself and see how they would like to be involved. *ACTION LINSEY*

8.NEXT MEETING

This will be at Linsey’s 24th May. (Linda will be away so someone will have to take notes)

June 21st – venue to be announced.

Meeting closed at 9.20pm

Milborne St Andrew Village Hall - Accounts 2023			
March			
This month			
Balances at end of last month		Income	
Santander	£ 14,788.67	Rent	£ 655.00
Petty cash	£ 65.09	Films, etc	£ 86.10
TOTAL at end of last month	£ 14,853.76	Fund raising	£ 487.86
		Bar	£ 795.60
		Donations	£ 151.00
		Grants	£ 25,885.20
			£ 28,060.76
Balance at bank (end of last month)	£ 14,788.67	Expenditure	
Deposits this month	£ 28,013.22	Utilities	£ -
Payments this month	£ 3,483.55	Insurance	£ -
TOTAL Santander	£ 39,318.34	Misc licences	£ -
add Petty cash	£ 65.09	IT costs	£ -
Grand TOTAL this month	£ 39,383.43	Sundries	£ -
		Cleaning	£ 371.78
		Hall Maintenance	£ 118.12
		Grounds Maintenance	£ -
		Playpark Maintenance	£ 9.46
		Capital spend	£ 2,231.40
		Film costs	£ 6.99
		Bar	£ 469.15
		Fund raising	£ 324.19
			£ 3,531.09
Difference (Income - Expenses)	£24,529.67	Difference	£24,529.67
This year so far			
Balances (end of 2022)		Income	
Santander	£ 14,633.74	Rent	£ 3,899.01
Petty cash	£ 77.09	Films, etc	£ 216.00
TOTAL at start of this year	£ 14,710.83	Fund raising	£ 957.22
		Bar	£ 1,235.33
		Donations	-£44.90
		Grants	£ 28,335.20
			£ 34,597.86
Balance at bank (end of December 2022)		Expenditure	
Santander at end of 2022	£ 14,633.74	Utilities	£ 43.44
Deposits this year	£ 34,445.39	Insurance	£ -
Payments this year	£ 9,760.79	Misc licences	£ 20.00
Current balance at Santander	£ 39,318.34	IT costs	£ -
Petty cash	£ 65.09	Sundries	£ 850.00
CURRENT GRAND TOTAL	£ 39,383.43	Cleaning	£ 1,195.81
		Hall Maintenance	£ 1,107.57
		Grounds Maintenance	£ -
		Playpark Maintenance	£ 9.46
Held in reserve for Projects	£ 24,124.20	Capital	£ 5,558.48
Available to Village Hall	£ 15,259.23	Film costs	£ 23.98
		Bar	£ 691.40
		Fund raising	£ 425.12
			£ 9,925.26
Difference (Income - Expenses)	£24,672.60	Difference	£24,672.60
Commentary			
Fund Raising - income from Quiz Night			
Grants - Swings + Petanque Court + Solar PV			
Capital - Swing replacements			
Donation - share of ticket sales Artsreach			