

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting

Wednesday 21st June 2023 at Corner Cottage

Present: Susan Poet, Ian Karley, Linda Wright, Linsey O'Neil, Rich Hawker, Dave Andrews, Sandie Sach & Amy Stephens

Apologies: Eric Crichton, Ed Frost, Gren Davis

Minutes of the previous meeting 24th May 2023 were approved.

1.MATTERS ARISING

- **Petanque** – all finished and taster session held. The PC have authorised the extra kit.
- **Table tennis** – PC have authorised this.
- **Key safe** – this has been done.
- **Mike Hopper** – letter was sent following meeting.

2.CORRESPONDENCE – an email from Sovereign playground equipment offering playground quotes on Thursday 29th July. Linsey & Rich will meet them. *ACTION LINSEY & RICH*

3.FINANCE – Ed had sent financial report. Nothing outstanding at the moment

4.MANAGEMENT

- Tree inspection – Linsey had tried to make arrangements before her holiday but no reply will chase this. *ACTION LINSEY*

5.MAINTENANCE

Internal:

- **CCTV** – the camera is fixed. It still cannot be accessed remotely by other people. Ian has had someone look at it and is hoping for a resolution. *ACTION IAN*
- **Cleaning schedule** – Sandie hasn't been able to contact Kelly. *ACTION SANDIE*

- **Kitchen door** – catch broken. Ian has removed pieces says that it needs planing and new handle. Linsey will ask Steve to have a look. *ACTION LINSEY/STEVE*

External:

- **Swings** – all done.
- **Litter** – Dave had noted a lot of litter in the play area. The litter bin is obscured by a bush. He is willing to clear litter weekly and Rich said he would litter pick elsewhere and also prune bush. *ACTION DAVE & RICH*
- **Playpark surface** – Dave noted that the matting is shrinking from the edges. Ian said that it was picked up in the play park inspection but not as an immediate action. Suggested that this could be S106 funded due to increase usage. Rich is willing to apply with help from Ed as Rich would like to learn how to apply for grants. *ACTION RICH*

6.FORTHCOMING EVENTS

- **Films** – none next month
- **Murder Mystery Evening:** Linsey suggested doing this in the spring with the Players acting out the murder. All agreed Linsey will contact Players. *ACTION LINSEY*
- **Christmas Bingo** – this was agreed and will be on Saturday 2nd December. Sandie & Amy would like good prizes and have a list of people/companies to approach. Linsey will do poster for Reporter. *ACTION AMY, SANDIE & LINSEY*
- **May Fair**- following the success of the Coronation Picnic this could be an event next year.

7.AOB.

- **Bench Fire** – this was dealt with and luckily did not spread to trees. The boy did own up and it is felt that perhaps a donation and or community service. He will be having a visit from the police & fire brigade. This is the second one of the recycled benches destroyed by fire.
- **Cycling** – it was agreed to host this again next year – some old carpet will be put on the floor to protect it from the studded shoes.
- **Flat Roof** – Steve & Rich have a couple of finishing off things to do when it isn't so hot. All water tight in recent rain. *ACTION RICH & STEVE*
- **Parking** – Dave said that at the last Wednesday Club the car park was full as there was an event in the committee room. Susan said that it was probably the surgery craft group although their last session should have been in May. She will check. They have no more sessions booked. *ACTION SUSAN*
- **Kitty for wine** – it was agreed that those who drink wine at the meetings will be pay £5.00 into kitty. Please bring this next time. *ACTION ALL.*

Gren had emailed – he has done the timers on the committee room heaters, the kitchen fan grill and has cable to lower the screen controls.

He has spoken to a few people about lighting Muga/Petanque and would be in the region of £2-3k depending what we want

NEXT MEETING –

19th July at Garden Cottage Milton Road

Meeting finished at 8.45.

Milborne St Andrew Village Hall - Accounts 2023			
May			
This month			
Balances at end of last month		Income	
Santander	£ 24,938.40	Rent	£ 4,567.25
Petty cash	£ 191.79	Films, etc	£ 95.20
TOTAL at end of last month	£ 25,130.19	Fund raising	£ -
		Bar	£ 526.73
		Donations	£ 110.00
		Grants	£ -
			£ 5,299.18
Balance at bank (end of last month)	£ 24,938.40	Expenditure	
Deposits this month	£ 5,312.37	Utilities	£ 30.98
Payments this month	£ 11,218.13	Insurance	£ -
TOTAL Santander	£ 19,032.64	Misc licences	£ 159.00
add Petty cash	£ 108.81	IT costs	£ 23.90
Grand TOTAL this month	£ 19,141.45	Sundries	£ 81.99
		Cleaning	£ 723.75
		Hall Maintenance	£ 14.31
		Grounds Maintenance	£ 44.71
		Playpark Maintenance	£ -
		Capital spend	£ 9,946.06
		Film costs	£ -
		Bar	£ 263.22
		Fund raising	£ -
			£ 11,287.92
Difference (Income - Expenses)	-£5,988.74	Difference	-£5,988.74
This year so far			
Balances (end of 2022)		Income	
Santander	£ 14,633.74	Rent	£ 10,143.64
Petty cash	77.09	Films, etc	£ 376.40
TOTAL at start of this year	£ 14,710.83	Fund raising	£ 1,196.64
		Bar	£ 1,836.11
		Donations	£ 65.10
		Grants	£ 28,335.20
			£ 41,953.09
Balance at bank (end of December 2022)		Expenditure	
Santander at end of 2022	£ 14,633.74	Utilities	£ 341.16
Deposits this year	£ 41,665.20	Insurance	£ -
Payments this year	£ 37,266.30	Misc licences	£ 179.00
Current balance at Santander	£ 19,032.64	IT costs	£ 23.90
Petty cash	£ 108.81	Sundries	£ 931.99
CURRENT GRAND TOTAL	£ 19,141.45	Cleaning	£ 2,345.88
		Hall Maintenance	£ 1,121.88
		Grounds Maintenance	£ 44.71
		Playpark Maintenance	£ 9.46
		Capital	£ 31,081.88
		Film costs	£ 40.96
		Bar	£ 954.62
		Fund raising	£ 447.03
			£ 37,522.47
Difference (Income - Expenses)	£4,430.62	Difference	£4,430.62
Commentary			
Bar - income from Coronation event			
Donation - from Players for Panto Bar management			
Licences - TV licence			
Capital - Payment for Petanque Court construction			