

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



LOTTERY FUNDED

Notes of the Trustees' Committee Meeting

Thursday 7th September 2023 at 3 Huntley Down

Present: Linsey O'Neil, Linda Wright Ed Frost, Dave Andrews, Gren Davis, Ian Karley, Sandie Sach & Amy Stephens

Apologies: Eric Crichton, Susan Poet, Paul Tasker, Richard Hawker

Minutes of the previous meeting 19th July 2023 were approved.

1.MATTERS ARISING

- Screen switch** – still to be done. *ACTION GREN*
- Kitchen door** – done.
- Flat roof** – some pointing still needs doing – *ACTION RICH & STEVE*
- Play park surface** – no action taken yet. *ACTION RICH & ED*
- Tree Inspection** – awaiting replies.
- CCTV** – Ian had sent the link to use it but no-one seems to have received it – will send again. *ACTION IAN*
- Cleaning** – Alison had shown Rich how to use buffer and he has done it.
- Petanque sign** – Amy reported that in order to have a brown sign we would have to apply to Highways.
- Picnic table** – this has been rectified.

2.CORRESPONDENCE – an email from Ladybirds to inform us that they will be moving to the school in the half term. They would like to continue to use the sheds for the time being until they have settled in.

3.FINANCE – all finances in order. Electricity tariff ends end of September and Octopus Energy offer the best import/export tariff. Obviously with the Ladybirds going the income will fall; Ed said that we need an income of at least £10,000 per year to cope

4. MANAGEMENT -

- **Ladybirds – going forward** - with the Ladybirds going we need to plan for the future. As discussed before the hall could be used for corporate meetings. We need to think how this could be promoted and it was agreed to have a separate meeting for this.
- **Play Park Inspection** – although nothing urgent needs doing (and a couple of things have already been done) it was agreed that each item gone through and note of action taken. *ACTION IAN*
- **Post Office** – with the closure of the post office it is hoped that a mobile PO could come to the village. The hall is the obvious place in the village. It may be one or two times a week. It was thought that teas & coffees could be sold at the same time.
- **Sheds** – once these are empty the staging will be able to stored away and anything else taking up space in the hall. One of the wooden ones is falling to bits and not all of the wooden ones are watertight.
- **Chairs** – as discussed many times the current chairs are not the most comfortable. It was felt that the whole set is only needed for plays/ArtsReach and so a small amount of more comfortable ones could be source. Please look at alternatives especially if visiting other halls. *ACTION ALL*

5.MAINTENANCE

External:

- **MUGA lights** – Gren reported that we would need planning permission to install these. To maximise the lighting and reduce light affecting the causeway four columns 8mtrs high would be the ideal. The cost for four would be about £15,000. They would only be able to be activated between dusk and 9pm. It was agreed that the residents need to consulted before proceeding.
- **Table tennis table** – this has a fault with the painted side and will be rectified by supplier.
- **Shelter** – this was removed completely after more damage made it unsafe. Various designs for a new one had been circulated before the meeting and a sheep shelter was agreed upon. Ed had approached the PC for approval to apply to the S106 and although they agreed in principle they didn't feel it met with the criteria. Ed has submitted anyway. (note since meeting he has been told that this request will not be dealt with until the cost for the traffic calming is known. Linsey will look into funding from the community and Ed will explore grants) *ACTION ED & LINSEY*
- **Muga rails** – damage to one of the bottom rails but doesn't affect the stability of the panel. Thanks to Barnaby Rogers for removing it.
- **Tennis net** – this needs taking down *ACTION RICH*

6. PICNIC IN THE PARK – this had not been very well attended. Some photos will go into the Reporter.

7. FORTHCOMING EVENTS

- Films** – “Six Minutes to Midnight” Friday 15th. Linsey & Steve bar Linda will do tickets if necessary she will contact Sarah. It was agreed to just give a raffle ticket for drink/ ice cream in future. *ACTION LINDA & LINSEY*
- Quiz** – 14th October. Bar Sandie & Amy.
- Linsey’s play** – 4th November
- Christmas Bingo** - 2nd December

7.AOB.

- Patio** – Ed submitted some plans for this. It was agreed that it should be fenced so that it was a private space.
- Ceiling** – Ed has painted it.
- Hunt the Elf** – Gren said that this would be for the children in December and suggested we could show a film at the end.

NEXT MEETING –

THURSDAY - October 17th at 13 Wetherby Close – Linsey host

Meeting finished at 9.40

Milborne St Andrew Village Hall - Accounts 2023			
September			
This month			
Balances at end of last month		Income	
Santander	£ 16,433.10	Rent	£ 2,592.50
Petty cash	£ 67.45	Films, etc	£ 119.35
TOTAL at end of last month	£ 16,500.55	Fund raising	£ 197.40
		Bar	£ 228.07
		Donations	£ -
		Grants	£ -
			£ 3,137.32
Balance at bank (end of last month)	£ 16,433.10	Expenditure	
Deposits this month	£ 3,089.22	Utilities	£ 94.12
Payments this month	£ 1,509.47	Insurance	£ -
TOTAL Santander	£ 18,012.85	Misc licences	£ 77.40
add Petty cash	£ 74.57	IT costs	£ 36.50
Grand TOTAL this month	£ 18,087.42	Sundries	£ -
		Cleaning	£ 420.00
		Hall Maintenance	£ -
		Grounds Maintenance	£ 600.00
		Playpark Maintenance	£ -
		Capital spend	£ -
		Film costs	£ -
		Bar	£ 281.45
		Fund Raising	£ 40.98
			£ 1,550.45
Difference (Income - Expenses)	£ 1,586.87	Difference	£ 1,586.87
This year so far			
Balances (end of 2022)		Income	
Santander	£ 14,633.74	Rent	£ 14,653.14
Petty cash	£ 77.09	Films, etc	£ 643.70
TOTAL at start of this year	£ 14,710.83	Fund raising	£ 1,873.60
		Bar	£ 2,251.28
		Donations	£ 65.10
		Grants	£ 31,585.20
			£ 51,072.02
Balance at bank (end of December 2022)		Expenditure	
Santander at end of 2022	£ 14,633.74	Utilities	£ 1,034.12
Deposits this year	£ 50,709.19	Insurance	£ 2,125.64
Payments this year	£ 47,330.08	Misc licences	£ 256.40
Current balance at Santander	£ 18,012.85	IT costs	£ 169.90
Petty cash	£ 74.57	Sundries	£ 1,104.26
CURRENT GRAND TOTAL	£ 18,087.42	Cleaning	£ 3,995.29
		Hall Maintenance	£ 1,580.90
		Grounds Maintenance	£ 709.23
		Playpark Maintenance	£ 55.46
		Capital	£ 34,261.88
		Film costs	£ 325.33
		Bar	£ 1,488.64
		Fund Raising	£ 588.38
			£ 47,695.43
Difference (Income - Expenses)	£ 3,376.59	Difference	£ 3,376.59
Commentary			
Grounds Maintenance - Tree Inpection			
Exceptional Income from the last film			