

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting

February 8th 2023 at 29 Huntley Down

Present: Sarah Ryan, Ed Frost, Linda Wright, Linsey O'Neil, Rich Hawker, Dave Andrews, Ian Karley, Sandie Sach & Alison Riddle

Apologies: Eric Crichton, Gren Davis, Karen Park and Amy Stephens

Minutes of the previous meeting on 11th January 2023 were amended to read Wayne Lewin and then approved.

1.MATTERS ARISING

- **MUGA** – the brackets are still out of stock. Ian will send Ed the name of supplier. *ACTION ED & IAN*
- **MUGA lights:** Ian & Gren will research which lights would be suitable . It was felt that these could be planned for the autumn. Alison said that the young farmers could probably dig the trench. *ACTION IAN & GREN.*
- **Toilet doors** - locks are sorted thanks to Steve. Ian has new handle which he will fit. *ACTION IAN*
- **Sliding door** – bottom runner needs attaching. *ACTION IAN*
- **Panto** – Sandie thanked those that helped. She had spoken to Gren about the profit and this will be discussed at the Player's next meeting.
- **Men in Sheds:** No meeting held yet planned for next week. *ACTION RICH & ED*
- **CCTV** – this is now recording correctly. Three weeks recording time. Ian still has to work out how to monitor it remotely. *ACTION IAN*
- **Broken window-** thanks to Alison for speaking to the parents; money paid and window fitted.
- **AV/TV** – as per email from Ed we have received £2500 from the Lottery for the purchase. Ed has sourced a stand. It was suggested that the shop in Blandford run by a Milborne resident, Terry Gillingham, should be contacted.**Steve O'Neill has offered to help with purchasing suitable sound bar. *ACTION ED*

** Terry Gillingham only deals with white goods.

- **Flat roof** – insurance will not cover it but will cover any damage caused. Ed has said that both Asda Foundation and Screwfix Foundation may be a source of grants. After much discussion Rich has agreed to patch the crack which should last for quite a while. He will also get quotes for a new roof including a sky light. *ACTION RICH*
- **Petanque** – this is on the next Parish Council agenda and Ed will contact the Council the following day. *ACTION ED*
- **Village Quiz** – this will be held Saturday 4th March, please promote. *ACTION ALL*

2.CORRESPONDENCE

- Linda had been contacted by Richard Lock to say that the Mullett family knew nothing about a tree to be planted. It was agreed that the family be contacted as soon as possible to attend the planting. Ed will ask Amy where the PC obtained their tree and Dave said that gardening club gets discount at Poundbury Garden Centre which might be a source. Sandie will find out the Mullett's address. *ACTION SANDIE****
- Sarah had been contacted by the PC to ask if the annual play park inspection (which they now pay for) is necessary; she replied in the affirmative.

*** The Mullett family have since contacted Sarah. They don't want a flowering cherry, said that Mike wanted a thorn tree.

3.FINANCE

Elizabeth Humphrey is auditing the accounts. The £750 has been paid to the Players towards new stage lights. The bill from the solicitor for the CIO migration was £850 and this has been paid.

Amazon "Smile" is ceasing but there is "Give as you Live" which many brands are signed up to. Ed will register. Ed reminded us that we will need a TV license.

ACTION ED

4.MANAGEMENT

- Personnel – Sarah was delighted to announce that Linsey has agreed to be the new chairman when Sarah steps down in April. She was also delighted to say that Ed has agreed to stay on for one more year as treasurer.
- Community Café – Sarah Fox has asked if it would be cheaper if we source wine etc through them. Sandie will liaise. *ACTION SANDIE*

4.MAINTENANCE

Internal: Linda had mentioned the state of the chairs. Andy Brown has said that he will clean them when the weather is warmer.

Gren has mended the loo seat and cleared the drain.

External:

- Solar panels – these will be connected on Monday 13th. Ian will clear some space in the loft and will be there on Monday when they arrive. *ACTION IAN*
- Car Park – Ed will notify the residents and Alison all user groups. *ACTION ED & ALISON*

5.FORTHCOMING EVENTS

- Films – January film Mrs Harris goes to Paris was cancelled due to the bad weather and is rescheduled to March 24th. 17th February Fishermen Friends: One More Time. Bar Sarah & Sandie
- ArtsReach – Saturday 18th March
- Quiz – this will be on Saturday 4th March. Linsey had produced poster.
- AGM – this will be on Wednesday 26th April at 7pm
- Clear up – Saturday March 11th 12 – 2pm. The café could remain open for teas. Linsey had produced poster.
- King's Coronation – the PC are willing to sponsor an event (£500) and a meeting was arranged but no-one from PC. After much discussion it was agreed that the Hall & field be made available but any event organised by the village. Meeting on Sunday 5th March at 11am in the hall for all interested. Linda will put it in Reporter and Alison contact user groups. *ACTION LINDA & ALISON*

6.AOB

- Dave Andrews asked if there could be a remote for the screen as the switch is too high if the stage is not there. Ian will source. *ACTION IAN*
- Alison said that the Bible group were back on a Sunday but their lectern is not in hall. Possibly in one of the sheds, Rich will look. *ACTION RICH*
- The doctor's surgery had asked about using the committee room for a craft group. At the same time Katie Gillingham had also enquired about a craft group. Alison has put them in touch with each other.
- A hirer has not returned a key and is now out of the country. It is in his house so Alison is using a master. She knows that it will be returned in due course. Ed asked if we should we have a smart lock but all wanted to keep to keys. Alison distributed keys for the new side door.
- Alison asked if she could borrow some chairs and tables for a party, all agreed.

7.NEXT MEETING

This will be Wednesday 8th March at Alison's 7.30pm. Linda will be away so Linsey will take notes.

Meeting closed at 9.50pm

Milborne St Andrew Village Hall - Accounts 2023

January			
This month			
Balances at end of last month		Income	
Santander	£ 14,633.74	Rent	£ 3,010.01
Petty cash	£ 77.09	Films, etc	£ -
TOTAL at end of last month	£ 14,710.83	Fund raising (Café)	£ 221.48
		Bar	£ -
		Donations	£ -
		Grants	£ -
			£ 3,231.49
Balance at bank (end of last month)	£ 14,633.74	Expenditure	
Deposits this month	£ 3,181.08	Utilities	£ 21.72
Payments this month	£ 1,416.82	Insurance	£ -
TOTAL Santander	£ 16,398.00	Misc licences	£ 20.00
add Petty cash	£ 65.09	IT costs	£ -
Grand TOTAL this month	£ 16,463.09	Sundries	£ -
		Cleaning	£ 410.51
		Hall Maintenance	£ 47.60
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital spend	£ 916.99
		Film costs	£ -
		Bar	£ -
		Fund raising (Café)	£ 62.41
			£ 1,479.23
Difference (Income - Expenses)	£1,752.26	Difference	£1,752.26
This year so far			
Balances (end of 2022)		Income	
Santander	£ 14,633.74	Rent	£ 3,010.01
Petty cash	£ 77.09	Films, etc	£ -
TOTAL at start of this year	£ 14,710.83	Fund raising (Café)	£ 221.48
		Bar	£ -
		Donations	£ -
		Grants	£ -
			£ 3,231.49
Balance at bank (end of December 2022)		Expenditure	
Santander at end of 2022	£ 14,633.74	Utilities	£ 21.72
Deposits this year	£ 3,181.08	Insurance	£ -
Payments this year	£ 1,416.82	Misc licences	£ 20.00
Current balance at Santander	£ 16,398.00	IT costs	£ -
Petty cash	£ 65.09	Sundries	£ -
CURRENT GRAND TOTAL	£ 16,463.09	Cleaning	£ 410.51
		Hall Maintenance	£ 47.60
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital	£ 916.99
		Film costs	£ -
		Bar	£ -
		Fund raising (Café)	£ 62.41
			£ 1,479.23
Difference (Income - Expenses)	£ 1,752.26	Difference	£ 1,752.26
Commentary			
Capital - New CCTV recorder, Contribution of half costs to Milborne Players for stage lights.			