

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting

Tuesday 22nd February 2024 at 29 Huntley Down

Present: Linsey O'Neil, Linda Wright, Gren Davis, Richard Hawker & Sandie Sach

Apologies: Eric Crichton, Ed Frost, Susan Poet, Ian Karley & Dave Andrews

Minutes of meeting held 30th January 2024 approved

Linsey reported that Dave Andrews has resigned from the committee.

Facebook: there had been comments on this platform concerning the condition of the cycle track. Sam Howarth has agreed to clear up the site and keep it maintained.

Matters arising:

- Heating – now that the panto is over Gren & Ian will install this. *ACTION GREN & IAN*
- Painting – the trough needs moving. Richard & Gren will do this on Saturday. *ACTION RICHARD & GREN*
- Fairy lights – Gren will replace these on Saturday. *ACTION GREN*
- Trees – the protective cones have arrived & Susan will plant the trees on Saturday *ACTION SUSAN*
- Parking – Linsey has also been putting events on Facebook which has helped.

Finance:

- Cleaning costs - Ed had circulated information concerning minimum wage. It was agreed that we increase the cleaning wage by 5% to £210 per month. This will be reviewed in 6 months.
- Grants for community - Ed had circulated information about these grants. It had been suggested that some chairs with arms would be useful for some of the elderly residents. Please research. *ACTION ALL*
- New Treasurer: there is still no-one to take on this position. Several people have been approached and an advert was placed in the Reporter. It may be necessary to have someone just to “do the books” until a permanent treasurer is appointed. Richard said that Wayne may be willing to do this.

Maintenance –

- The boiler has been serviced it was noted that it is 13 years old.
- Play park: inspection by Ian is now due. *ACTION IAN*

Preparation for AGM:

- Report – Linsey has started this and will circulate when done. *ACTION LINSEY*
- Advertising – Linda will put it in Reporter and Linsey will do some posters and put it on FB. *ACTION LINDA & LINSEY*
- Trustees – new people are needed and some organisations are not represented. It was agreed that Linda will ask Susan to contact all user groups to ask for a representative. *ACTION LINDA & SUSAN*

Forthcoming events:

- Film Night – Friday 15th March The Miracle Club
- ArtsReach – Wednesday 20th March.
- Murder Mystery – 6th April. Plans are going well. Tickets will be £20.00 to include a supper which will be done in house.
- Barn Dance – Rich had done some research and has sourced a band with caller for £400. It would be held in the hall with tickets at £10.00 and 8th June has been pencilled in. *ACTION RICH*
- Other events – These have been suggested - Race night, TV games evening, car boot sale and children's Saturday morning cinema.

AOB:

The Community café in March will have donation boxes for Marie Curie.

Date of next meeting: Thursday 21st March at Linsey's.

Meeting closed 8.55pm

Milborne St Andrew Village Hall - Accounts 2024

February			
This month			
Balances at end of last month		Income	
Santander	£ 19,938.26	Rent	£ 107.25
Petty cash	£ 87.97	Films, etc	£ 41.30
TOTAL at end of last month	£ 20,026.23	Fund raising	£ 201.92
		Bar	£ 225.64
		Donations	£ 92.28
		Grants	£ -
			£ 668.39
Balance at bank (end of last month)	£ 19,938.26	Expenditure	
Deposits this month	£ 845.70	Utilities	£ 30.98
Payments this month	£ 623.97	Insurance	£ -
TOTAL Santander	£ 20,159.99	Misc licences	£ 20.00
add Petty cash	£ 331.88	IT costs	£ 36.50
Grand TOTAL this month	£ 20,491.87	Sundries	£ -
		Cleaning	£ 215.87
		Hall Maintenance	£ 105.00
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital spend	£ 38.50
		Film costs	£ -
		Bar	£ 177.12
		Fund raising	£ 54.88
			£ 678.85
Difference (Income - Expenses)	£ 465.64	Difference	-£10.46
This year so far			
Balances (end of 2022)		Income	
Santander	£ 19,028.54	Rent	£ 1,167.83
Petty cash	£ 153.12	Films, etc	£ 145.70
TOTAL at start of this year	£ 19,181.66	Fund raising	£ 461.29
		Bar	£ 361.89
		Donations	£ 184.78
		Grants	£ -
			£ 2,321.49
Balance at bank (end of December 2023)		Expenditure	
Santander at end of 2023	£ 19,028.54	Utilities	-£245.75
Deposits this year	£ 2,344.70	Insurance	£ -
Payments this year	£ 1,213.25	Misc licences	£ 20.00
Current balance at Santander	£ 20,159.99	IT costs	£ 73.00
Petty cash	£ 331.88	Sundries	£ -
CURRENT GRAND TOTAL	£ 20,491.87	Cleaning	£ 477.39
		Hall Maintenance	£ 126.53
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
Unrestricted Funds (Reserves)	£ 10,791.87	Capital	£ 38.50
Restricted Funds (Patio)	£ 9,500.00	Film costs	£ -
Restricted Funds (Petanque)	£ 200.00	Bar	£ 341.88
		Fund raising	£ 106.13
			£ 937.68
Difference (Income - Expenses)	£ 1,310.21	Difference	£ 1,383.81
Commentary			
Differences attributable to January cheques processed in Feb and Feb cheque awaiting processing			
Hall maintenance = Boiler service.			