

# The Village Hall

MILBORNE ST ANDREW DT11 0JX

[www.milbornestandrew.org.uk/villagehall](http://www.milbornestandrew.org.uk/villagehall)

Registered Charity No. 1176828 (Formerly 301153)



## Notes of the Trustees' Committee Meeting

Tuesday 21<sup>st</sup> January 2025 at 11 Wetherby Close

**Present:** Linsey O'Neil, Linda Wright, Nigel Hodder, Susan Poet, Ian Kerley and Gren Davies

**Apologies:** Eric Crichton, Jenny Balcon, Rich Hawker

Notes of meeting held 19<sup>th</sup> November 2024 were approved.

### Actions:

- Play park surface – Ian reported that it would cost £1,500 to repair or we could do it ourselves by purchasing the materials at £295.00. It was agreed that we do it ourselves in the spring. *ACTION IAN, GREN & RICH*
- Email – Ian will take off Amy *ACTION IAN*
- Hall hire deposit – it was agreed to charge £25.00 deposit for one off hirers. *ACTION NIGEL & SUSAN*
- Grants – Nigel has applied to Asda for money towards the patio furniture.

**Correspondence:** Linsey had previously circulated details of meeting of DVHA

### Finance:

- Nigel reported that “sponsor a slab” had raised £2350.00 including Gift Aid
- At the end of 2023 we had £19,181 and at the end of 2024 we had £17,837 which was acceptable having paid for the patio.
- Budget – Nigel circulated proposed budget for 2025. Provided there is no reduction in rental income and we can do some fundraising the finances should be alright and similar to 2024. This is assuming no major outlay. Film night price has already been raised to £6.50 and beer prices may need to be increased. The PC is contributing £800 per year towards grass cutting.

**Patio furniture:** after some discussion it was agreed that some sociable seating rather than more picnic benches be put on the patio. This would need to be attached so it doesn't go “walk about”. Nigel will contact Barry Bright and see if it something he could do. Linsey & Susan would meet with him to talk about design. Also look at some chairs that could be taken outside. *ACTION NIGEL, LINSEY & SUSAN*

**Audio/visual system:** Ian said that it would cost £700 to integrate the system so that it could be used by hirers. It would be wireless and should be easy to use. It was agreed. *ACTION IAN*

**Maintenance:**

- Heating – the gas use has been very high in the half quarter. The system relies on wi-fi which has worked well during the summer but more recently it has been dropping out plus power cuts. Gren and Ian discussed what would be the solution. They will try to action this in the next few weeks. *ACTION IAN & GREN.*
- Fireline check – no action needed.
- Door – this has been found unlocked again. Linsey also is concerned that the lock is stiff and a key could break. The main problem is that the handle was attached upside down in the manufacture. Gren will contact Hevers to see if they will be able to rectify this. *ACTION GREN*
- Floor – concern that the floor is becoming very bouncy. It is known that the joists are rotting. Ian will ask the person who came before to have a look. *ACTION IAN*
- Ramp – a ramp is needed from the grass to the patio. It is possible that Barry Bright could do this when doing the furniture.

**Christmas Tree:** this was donated and needs to be planted in a large pot then into the ground so it doesn't get too big. Susan has a suitable pot and will plant it in the half term. *ACTION SUSAN*

**Play area:** Linsey would like to have some equipment for older children. Nigel suggested we talk to Milton Abbas. Grants would be needed. *ACTION LINSEY/*

**Forthcoming events:**

- Film night February 21<sup>st</sup> – Nigel and possibly Sarah.
- ArtsReach – February 28<sup>th</sup> – helping Angela – Linda and possibly Susan.
- Fundraising – Village Quiz will be held March 22<sup>nd</sup>. Linsey will do the questions. People bring nibbles bar open.

**AOB:**

- Sponsor a slab roll of honour – Nigel circulated different fonts. Layout and fonts agreed. *ACTION NIGEL*
- Soft close hinges – Mark Johnson asked if he could attach these hinges this was agreed.
- VE day – this will have no expenditure required of us. If we run a bar then any profit would be given to a military charity.

**Date of next meeting:** Tuesday 11<sup>th</sup> March at 37 Huntley Down

<b>Milborne St Andrew Village Hall - Accounts 2024</b>			
<b>December</b>			
<b>This month</b>			
<b>Balances at end of last month</b>			<b>Income</b>
Santander	£ 16,667.60		Rent
Petty cash	£ -		Films, etc
<b>TOTAL at end of last month</b>	<b>£ 16,667.60</b>		Fund raising (Café)
			Bar
			Donations
			Grants
			<b>£ 2,033.53</b>
<b>Balance at bank (end of last month)</b>	£ 16,667.60		<b>Expenditure</b>
Deposits this month	£ 2,033.53		Utilities
Payments this month	£ 864.06		Insurance
<b>TOTAL Santander</b>	<b>£ 17,837.07</b>		Misc licences
add Petty cash	£ -		IT costs
<b>Grand TOTAL this month</b>	<b>£ 17,837.07</b>		Sundries
			Cleaning
			Hall Maintenance
			Grounds Maintenance
			Playpark Maintenance
			Capital spend
			Film costs
			Bar
			Fund raising (Café)
			<b>£ 864.06</b>
<b>Difference (Income - Expenses)</b>	<b>£ 1,169.47</b>		<b>Difference</b>
			<b>£ 1,169.47</b>
<b>This year so far</b>			
<b>Balances (end of 2023)</b>			<b>Income</b>
Santander	£ 19,028.54		Rent
Petty cash	£ 153.12		Films, etc
<b>TOTAL at start of this year</b>	<b>£ 19,181.66</b>		Fund raising (Café)
			Bar
			Donations
			Grants
			<b>£ 20,523.13</b>
<b>Balance at bank (end of December 2023)</b>			<b>Expenditure</b>
Santander at end of 2023	£ 19,028.54		Utilities
Deposits this year	£ 20,714.51		Insurance
Payments this year	£ 21,905.98		Misc licences
<b>Current balance at Santander</b>	<b>£ 17,837.07</b>		IT costs
Petty cash	£ -		Sundries
<b>CURRENT GRAND TOTAL</b>	<b>£ 17,837.07</b>		Cleaning
			Hall Maintenance
			Grounds Maintenance
			Playpark Maintenance
Unrestricted Funds (Reserves)	£ 17,637.07		Capital
Restricted Funds (Patio)	£ -		Film costs
Restricted Funds (Petanque)	£ 200.00		Bar
			Fund raising (Café)
			<b>£ 21,867.72</b>
<b>Difference (Income - Expenses)</b>	<b>£ (1,344.59)</b>		<b>Difference</b>
			<b>£ (1,344.59)</b>
<b>Commentary</b>			
Extra grass cut - £100			
Cleaning incl. materials			
Donations - incl. G/Aid claim £416.25			

<b>Milborne St Andrew Village Hall - Accounts 2024</b>				
<b>November</b>				
<b>This month</b>				
<b>Balances at end of last month</b>			<b>Income</b>	
Santander	£ 19,589.98		Rent	£ 236.25
Petty cash	£ 78.00		Films, etc	£ 84.00
<b>TOTAL at end of last month</b>	<b>£ 19,667.98</b>		Fund raising (Café)	£ 962.94
			Bar	£ 331.80
			Donations	£ 829.00
			Grants	£ -
				<b>£ 2,443.99</b>
<b>Balance at bank (end of last month)</b>	£ 19,589.98		<b>Expenditure</b>	
Deposits this month	£ 2,521.99		Utilities	£ (557.29)
Payments this month	£ 5,444.37		Insurance	£ -
<b>TOTAL Santander</b>	<b>£ 16,667.60</b>		Misc licences	£ -
add Petty cash	£ -		IT costs	£ 99.04
<b>Grand TOTAL this month</b>	<b>£ 16,667.60</b>		Sundries	£ 44.66
			Cleaning	£ 240.45
			Hall Maintenance	£ -
			Grounds Maintenance	£ -
			Playpark Maintenance	£ -
			Capital spend	£ 5,001.00
			Film costs	£ -
			Bar	£ 221.91
			Fund raising (Café)	£ 394.60
				<b>£ 5,444.37</b>
<b>Difference (Income - Expenses)</b>	<b>£ (3,000.38)</b>		<b>Difference</b>	<b>£ (3,000.38)</b>
<b>This year so far</b>				
<b>Balances (end of 2023)</b>			<b>Income</b>	
Santander	£ 19,028.54		Rent	£ 8,359.70
Petty cash	£ 153.12		Films, etc	£ 1,034.00
<b>TOTAL at start of this year</b>	<b>£ 19,181.66</b>		Fund raising (Café)	£ 5,547.52
			Bar	£ 1,481.58
			Donations	£ 2,066.80
			Grants	£ -
				<b>£ 18,489.60</b>
<b>Balance at bank (end of December 2023)</b>			<b>Expenditure</b>	
Santander at end of 2023	£ 19,028.54		Utilities	£ (592.80)
Deposits this year	£ 18,680.98		Insurance	£ 2,272.37
Payments this year	£ 21,041.92		Misc licences	£ 751.50
<b>Current balance at Santander</b>	<b>£ 16,667.60</b>		IT costs	£ 484.27
Petty cash	£ -		Sundries	£ 435.45
<b>CURRENT GRAND TOTAL</b>	<b>£ 16,667.60</b>		Cleaning	£ 3,069.70
			Hall Maintenance	£ 898.64
			Grounds Maintenance	£ 147.65
			Playpark Maintenance	£ -
Unrestricted Funds (Reserves)	£ 16,467.60		Capital	£ 11,123.37
Restricted Funds (Petanque)	£ 200.00		Film costs	£ 124.74
			Bar	£ 1,350.03
			Fund raising (Café)	£ 938.74
				<b>£ 21,003.66</b>
<b>Difference (Income - Expenses)</b>	<b>£ (2,514.06)</b>		<b>Difference</b>	<b>£ (2,514.06)</b>
<b>Commentary</b>				
Bar Costs - 50% drinks; 50% ice cream				
Donations - mainly Sponsor a Slab				
Fund Raising inc. Race Night (I £900; E £400)				
Patio - extra £100 for replacement drainage pipe to soakaway				
Patio paid for so removed from "Restricted"				
Vodafone - await credit for 8-30 Nov				